

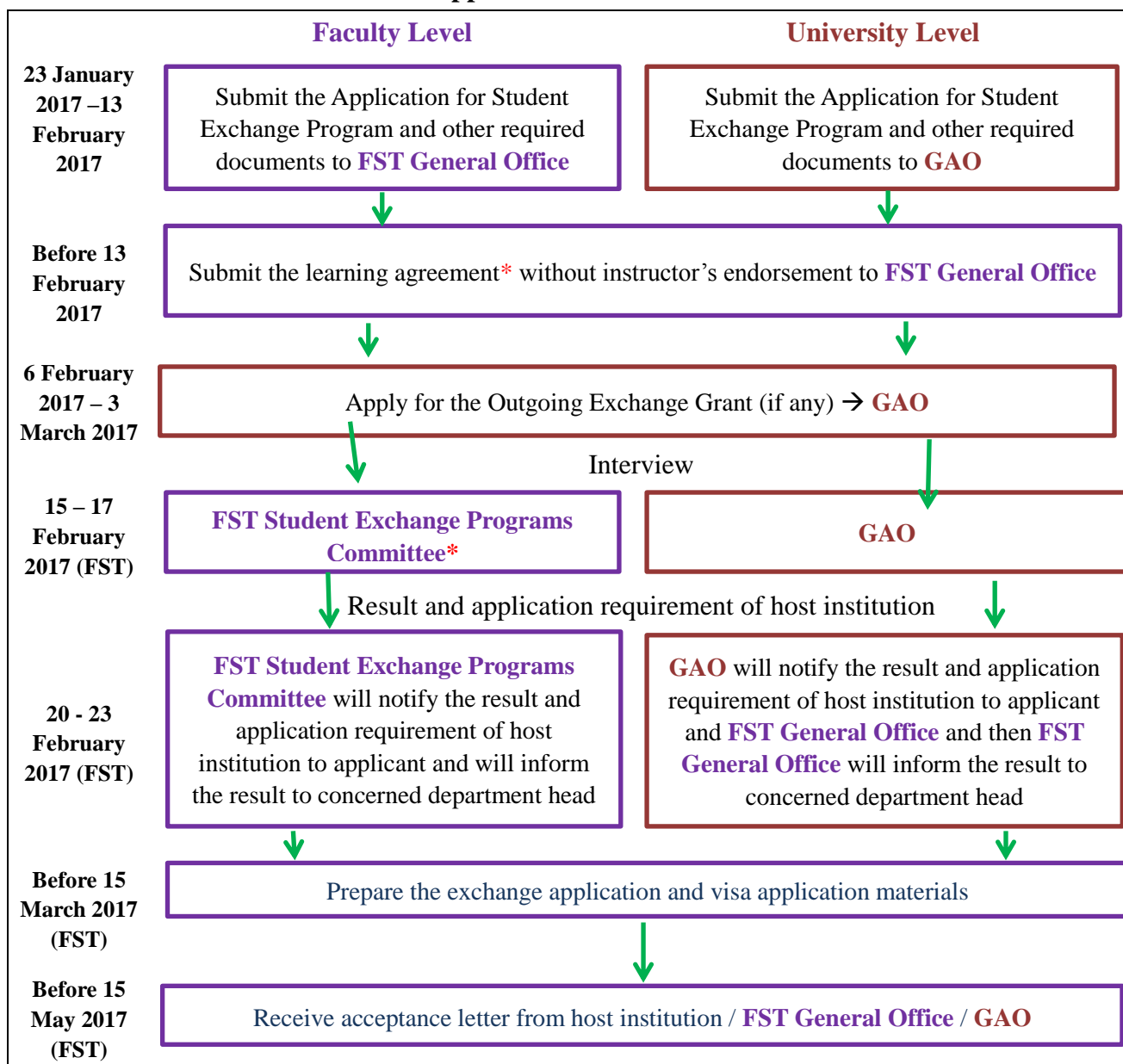


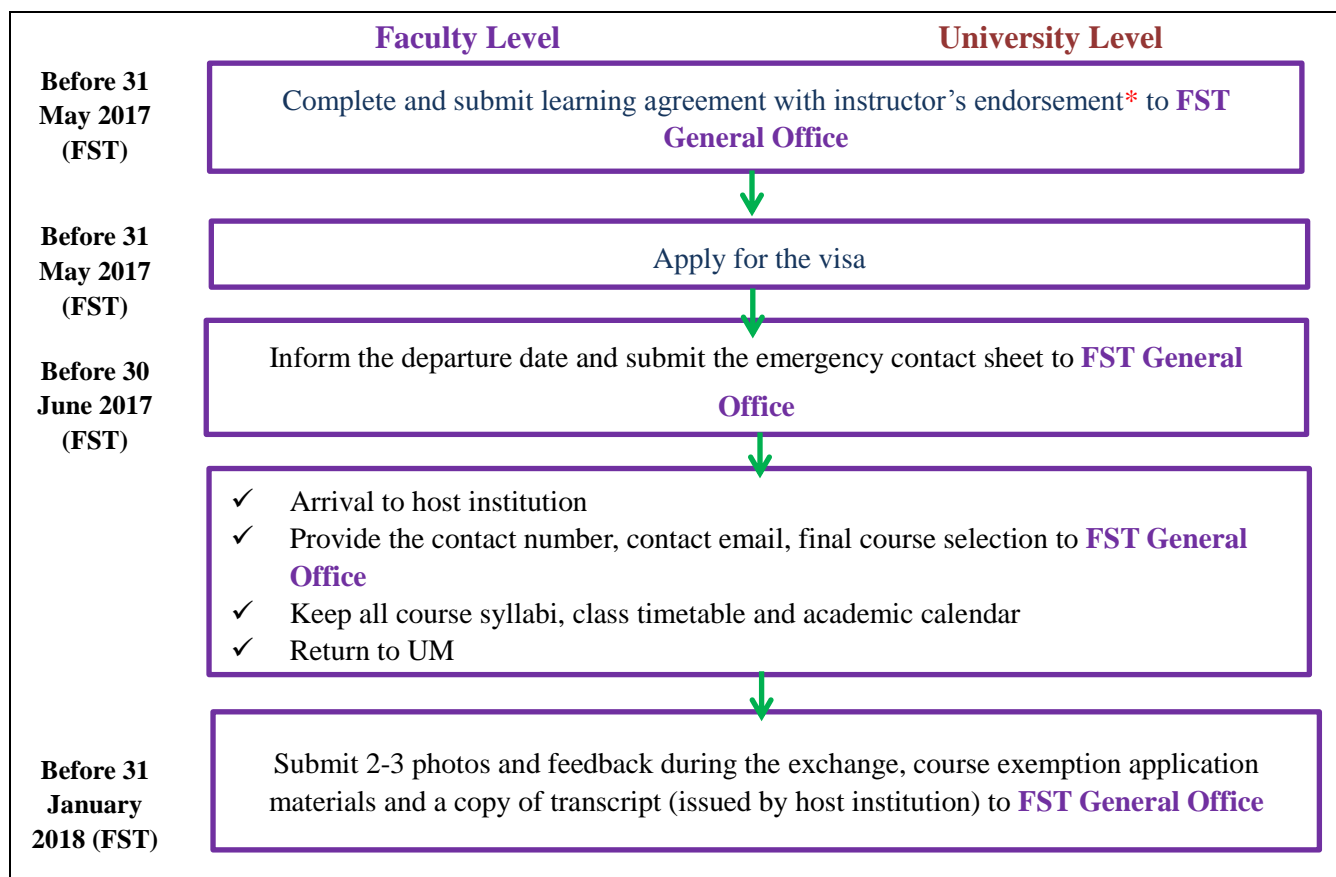
**For 1<sup>st</sup> semester in 2017/2018 Academic Year**

**Procedures and Guidelines: Application for Student Exchange Programs (Undergraduate)**

Faculty of Science and Technology (FST) and Global Affairs Office (GAO) will hold the student exchange program briefing at the beginning of each semester. The available student exchange programs, number of quotas and application deadline will be announced in the briefing and will be posted at <http://www.fst.umac.mo/en/exchange/index.html> (Faculty level exchange programs) and [http://www.umac.mo/gao/exchangeatun\\_partners\\_gao.php](http://www.umac.mo/gao/exchangeatun_partners_gao.php) (University level exchange programs)

**Application Procedures**





**\*Applicant is highly recommended to get advice from the department adviser when he/she fills in the Learning Agreement. For the courses offered by FST, approval by the Adviser of Student Exchange Programs of concerned department is needed. If the courses are offered by other faculty or academic unit, approval by the course instructors is needed.**

Remarks:

1. The minimum cumulative GPA for undergraduate applicants for applying the Outgoing Exchange Grant is at least 3.0 and is required to achieve at least two-thirds of the full time credit equivalence in the host institution.
2. Students are eligible for scholarships provided if they meet the requirements of the “Scholarship Policy for UM’s Outgoing Exchange Students”.
3. If there is no comparable course offered by UM, student can transfer the course to UM as a free elective course. The normal limit on the number of credits that can be transferred to the enrolled program as free electives is 6 credits.
4. Students can take up to 6 credits from the approved exchanged institutions for GE credit transfer, except GE Course Area 13 (University Life). These courses should be at least 80% similarity of the course content for the GE credit transfer. The lecture hours of the course must have at least 80% as the course offer by UM. One UM credit unit is equal to one lecture hour per week for one semester and the total number of teaching weeks of a semester is at least 14.
5. University of Macau reserves the right for the final decision of the application.